**Ruth Strauss Foundation non-smoking lung cancer grants**

**application form 2024-2025**

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| **Section 1 - Project and applicant overview** | |
| **Project title** |  |
| **Proposed start date and duration** | ***Guidance:*** *the duration of the project should be no more than 24 months. The project must start within 6 months of the funding award (unless agreed otherwise in writing).* |
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| **Total funds requested** | ***Guidance:*** *the upper funding limit for this grant is £50,000.* |
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| **Lead applicant details**  **Name:**  **Role title:**  **Organisation:**  **Email address:**  **Telephone number:** | ***Guidance:*** *the Lead Applicant must be employed at a UK-based university, NHS Hospital, hospice, or research institute. Joint Lead Applicants are permitted. Funding will be awarded to one Lead Applicant.* |
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| **Host organisation** | ***Guidance****: this should be a university, NHS Trust, or academic research institution within the UK. Please let us know if the funding is* ***not*** *awarded to the same organisation where the Lead Applicant is employed).* |
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| **Section 2 - Project proposal** |
| **Project summary – lay audience** (250-300 words)  ***Guidance:*** *Include aim(s), objective(s), background, methodology/plan for delivery and anticipated outputs/benefits, and how it improves the care of those with non-smoking lung cancer. This section will be used on the RSF website if your application is successful so write this for a non-medical audience avoiding technical language. We will ask you for a photo of you and/or your team to go alongside this description for the website. See guidance on writing these summaries via* [*Plain English summaries | NIHR*](https://www.nihr.ac.uk/documents/plain-english-summaries/27363) |
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| **Project proposal** (1000 words max)  ***Guidance:*** *Our grants can be used as a stand-alone project, or as part of a wider research project. The funding cannot be used to continue an existing project but can review data/outcomes of previous research/study that progresses the understanding in this field. Provide the details of the project/research you intend to undertake with this grant funding, answering the following;*   * *What will you research and what problem will that address?* * *What is the research/project aim(s) and objective(s)? If your research/project does not have an underlying hypothesis, describe how this work will lead to progress in this field.* * *What is already known about the area your research/project will focus on? Include references/existing literature.* * *How will you deliver your project/research, what is your delivery plan?* * *Are there any barriers to this project being successful and how will you mitigate these?* * *Outline whether you will involve people living with non-smoking lung cancer, how you will involve them, and at what stages of the research/project.* * *What will be the outputs/benefits/impacts of this research project for people diagnosed/living with non-smoking lung cancers? How will it improve their diagnosis, treatment, care, or experience?* * *Outline why the research/project team is best placed to conduct this work, for example: what is their skill set, do they have a history of successful research in this field, do they possess certain expertise, is the team multi-disciplinary drawing on a range of skills, etc.*   *Please address all the above points in your application* | |
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| **Research/project history** (250 words max) | ***Guidance:*** *Have you applied for funding for this research/project previously? Where did you apply and what was the outcome? Or has part of the research been funded previously? If so, provide a brief summary of the previous funding, its outcome, and how this funding will add to the overall research.* |
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| **Ethics approval**  (250 words max) | ***Guidance:*** *Does your research**require ethics approval? If it does, please outline the details of the ethics approval you have or will seek for this research/project, including how and when you will obtain approval, and give details of the ethical guidelines you will follow (e.g. BPS, ESRC, HRA, MRC, etc). If successful we will ask for the decisions from your local ethics committee.* | |
| **Does your research/project require ethics approval?**  **Yes**  **No** | | **Has ethical approval been obtained?**  **Yes**  **No** |
| **Details of ethics:** | | |

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| **Section 3 – Research team and expertise** | |
| **Co-Investigators** | ***Guidance:*** *Please add details of all co-investigators, giving a clear description of the expertise they bring and their role in this research. Co-investigators are considered part of the project team and are expected to share responsibility for its management and delivery.* |
| **Name:**  **Role:**  **% FTE commitment to the project:**  **Organisation:**  **Email address:**  **Relevant expertise and role in this research/project:**  **Name:**  **Role:**  **% FTE commitment to the project:**  **Organisation:**  **Email address:**  **Relevant expertise and role in this research/project:**  **Name:**  **Role:**  **% FTE commitment to the project:**  **Organisation:**  **Email address:**  **Relevant expertise and role in this research/project:** | |
| **Collaborators and subcontractors** | ***Guidance:*** *Please provide a list of any collaborators and subcontractors, with details of the roles they will play in the research and the organisations they belong to. Collaborators and subcontractors provide specific expertise on particular aspects of the project but do not share in the responsibility for the delivery of the overall project.* |
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| **Section 4 – Research/project finances** | |
| **Breakdown of research/project costs** | ***Guidance:*** *Please provide a breakdown of the research-related funds (not including staff costs) being requested.*   * *All costs are to be included in pounds (£) sterling.* * *The total costs must be included, including VAT where applicable.* * *We will fund only the* ***direct costs*** *of the research/project.* * *Complete in conjunction with the salary section below, if posts are being funded, include the name and/or role, and the amount per role.* * *Outline the following costs where applicable:* * *Materials/consumables* * *Equipment* * *Involving people living with non-smoking lung cancer (e.g. PPI work, participant remuneration, etc)* * *Publication for open access (max £2,000)* * *Dissemination costs – please explain how you will disseminate your findings and what that will cost e.g., attendance at a specific conference with conference fees (max conference fees £500).* * *travel costs for conferences and or travel within research/project (max £500).* |
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| **Details of staff costs** | ***Guidance:*** *Please provide a breakdown of the staff-related costs associated with this project, including PI, Co-I and collaborators/subcontractor costs. The Foundation will contribute towards salary costs for staff leading and delivering the research or project.*   * *Please indicate where staff costs will be covered by the grant, and where staff time will be provided as an in-kind contribution.* * *If staff are already employed full-time please outline how dedicated time will be made available to deliver the study or project.* |
| **Role:**  **% FTE commitment to the project:**  **Paid or in-kind contribution:**  **Total amount requested:**  **Employing organisation:**  **Additional details:**  **Role:**  **% FTE commitment to the project:**  **Paid or in-kind contribution:**  **Total amount requested:**  **Employing organisation:**  **Additional details:**  **Role:**  **% FTE commitment to the project:**  **Paid or in-kind contribution:**  **Total amount requested:**  **Employing organisation:**  **Additional details:** | |

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| **Section 5 – Written expert reviews** |
| ***Guidance:*** *Please provide us with up to two names and contact details of experts who can provide a written review of your application. Please ensure you have not recently (in the last three years) worked or co-published with the names you have suggested. We will share the name of the Lead Applicant, host organisation, research /project title, project proposal and total amount requested with a maximum of two independent written reviewers. We may not use the names you provide, and we may not require an external written review for your application either because the level of funds you requested does not require it, or because we have the expertise within our* Grants Allocation Committee (GAC) *to complete the review. Reviewers will have the choice to decline participation in the review and will receive RSF's Privacy Notice, which includes instructions on how to opt out if they so wish to do so.* |
| **Name:**  **Role:**  **Organisation:**  **Email address:** |
| **Name:**  **Role:**  **Organisation:**  **Email address:** |

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| **Section 6 - Conflicts of Interest** | |
| **Conflict of interest with any members of RSF’s Grants Allocation Committee (GAC)** | ***Guidance:*** *let us know if you currently work with or have worked with any members of the RSF’s GAC**in the last 3 years or have co-published with a member of RSF’s GAC in the last 3 years or are related to any member of the GAC. See GAC members* [here](https://ruthstraussfoundation.com/professionals/non-smoking-lung-cancer/#our-people) |
| I can confirm **I do not** have any conflicts of interest with any member of the Ruth Strauss Foundations Grants Allocation Committee  I declare I do have a conflict of interest with a member of the Ruth Straus Foundations Grants Allocation Committee  Details of conflict: | |

Thank you for completing the grant application to the Ruth Strauss Foundation for research/project funding to further the diagnosis, treatment, and care of people with non-smoking lung cancer. The Grants Allocation Committee is due to meet in February 2025 and will be in touch with you in early March 2025 with the decision of the Committee. We aim to provide feedback along with the outcome of your application, but the decision of the Grants Allocation Committee is final.

If you have any questions before or after your application, please contact Deepa Doshi, Head of Mission Services at [deepa.doshi@ruthstraussfoundation.com](mailto:deepa.doshi@ruthstraussfoundation.com) or 07930 340 774.